

Directions for completing Peer Evaluations

All regular season peer evaluations are done electronically through the Arbiter. Evaluations must be completed weekly and should be done at the conclusion of each match while the match is still fresh on your mind. You will only complete **ONE** evaluation per match. Evaluations are only done for High School Boys and Girls Varsity matches. Prep schools, Junior Varsity, Freshmen, Christian, and Middle School matches are not used for evaluation purposes.

IMPORTANT: You should only complete one evaluation per match on your partner.

- ❑ If your partner is the First Referee then you should complete the **First Referee** evaluation.
- ❑ If your partner is the Second Referee then you should only complete the **Second Referee** evaluation.

Choose the Correct Group

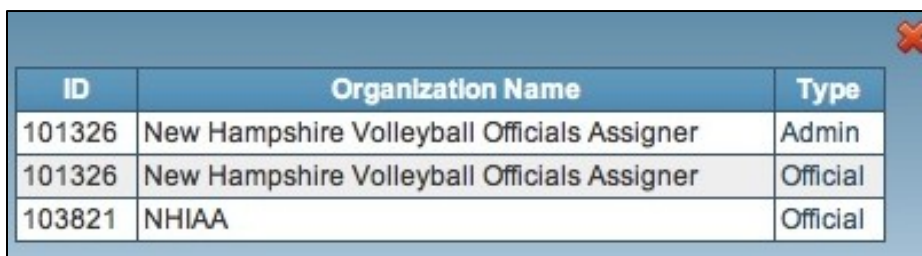
Evaluations will only show up if you are logged into the NHVOA Assignor Group #101326. To do this go to the main located in the upper right hand corner of the screen and select **Switch Views**.

A submenu will appear with two or more options. Choose the row with ID# 101326, and select **Official**.



SWITCH VIEWS | SUPPORT | MY ACCOUNT | SIGN OUT

Dick Dumais (Official)
New Hampshire Volleyball Officials Assignor
Group ID: 101326



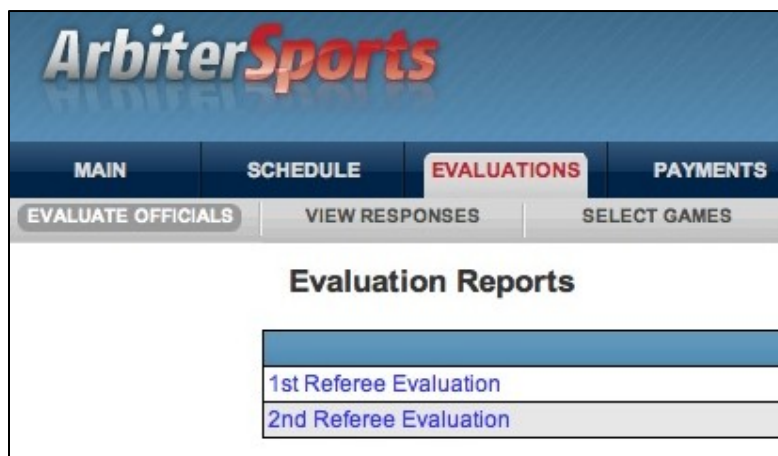
ID	Organization Name	Type
101326	New Hampshire Volleyball Officials Assignor	Admin
101326	New Hampshire Volleyball Officials Assignor	Official
103821	NHIAA	Official

Complete Evaluations

To complete an evaluation, click on the **Evaluations** link at the top of the page.

You will then be given the option to choose First Referee Evaluation or Second Referee Evaluation (see right).

Click on **First Referee Evaluation** to begin evaluating First Referees.



ArbiterSports

MAIN | SCHEDULE | **EVALUATIONS** | PAYMENTS

EVALUATE OFFICIALS | VIEW RESPONSES | SELECT GAMES

Evaluation Reports

- 1st Referee Evaluation
- 2nd Referee Evaluation

Page 2.

Select Dates

The Date Range defaults to the prior week.

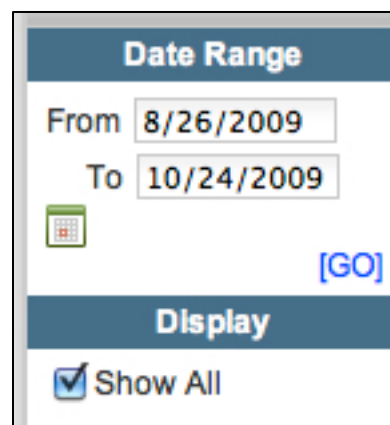
To see all matches click on the calendar and select the date range and then click [GO].

Click **Show All** to see all the matches you have officiated.

A Green **A+** means the evaluation has been completed

A Red **A+** means the evaluation has not been completed.

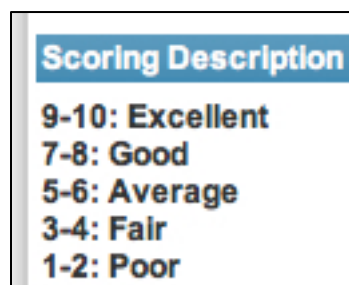
Click on a red **A+** to do an evaluation.



The image shows a 'Date Range' selection interface. It has a blue header with the text 'Date Range'. Below the header, there are two input fields: 'From' with the date '8/26/2009' and 'To' with the date '10/24/2009'. To the left of the 'To' field is a small calendar icon. To the right of the 'To' field is a blue button labeled '[GO]'. Below these fields is a blue bar with the text 'Display'. Underneath the 'Display' bar is a checked checkbox followed by the text 'Show All'.

Evaluate Official

Once you click on the red **A+** you will then be able to complete the evaluation of the official. The categories allow you to rank an official from 1-10. DO NOT LEAVE AN ENTRY WITH N/A. You may leave comments in the boxes provided.



The image shows a 'Scoring Description' legend. It has a blue header with the text 'Scoring Description'. Below the header, there are five lines of text: '9-10: Excellent', '7-8: Good', '5-6: Average', '3-4: Fair', and '1-2: Poor'.

When you have completed evaluation click one of the following:

Submit: Submits the report in its final state that means it cannot be edited.

Save: Save the report so it can be retrieved a later date for completion.

Cancel: Cancel all the work done on the report.



The image shows a horizontal bar with the text 'Evaluation On-line Form (1st Referee Evaluation)' on the left. On the right side of the bar are three buttons: 'Submit', 'Save', and 'Cancel'.

Completing Second Referee Evaluation

Follow the same procedures for evaluating second referees.