

NEW HAMPSHIRE VOLLEYBALL OFFICIALS' ASSOCIATION

CONSTITUTION

Article I: Name

The name of this Association shall be the NEW HAMPSHIRE VOLLEYBALL OFFICIALS' ASSOCIATION (NHVOA)

Article II: Purpose

The objectives for which this Association is established are:

1. To promote the betterment of the game of volleyball, players and officials.
2. To achieve and maintain the highest standard of volleyball officiating.
3. To enforce proper safeguards in accordance with the spirit of fair play.
4. To have available an adequate number of qualified officials.
5. To cooperate with the NHIAA in its effort to further the interest and ideals of volleyball.

Article III: Location

The principle place of business of the Association shall be at a place designated by the Executive Committee.

Article IV: Executive Committee Officers

1. The officers of the Association shall be the President, Vice - President, Secretary / Treasurer and the Past President.
2. The term of each office will be three (3) years.
3. One officer will be elected each year by the Association at the Annual Business Meeting.
4. Officers will take office immediately following the conclusion of the meeting.
5. All officers shall be active members in good standing. (amended 10/94)

1. Article V: Executive Committee Members

1. The Executive Committee Members shall be the Rules Interpreter, Supervisor of Officials, Liaison to the NHIAA, Apprentice Chairman and Assignor. (amended 10/94)
2. These members will be appointed by the Executive Committee. (amended 10/94)
3. A member will remain on the Executive Committee until that member chooses to resign or the Executive Committee changes the appointment. (amended 10/94)
4. All members shall be active members in good standing. (amended 10/94)

Article VI: Duties of the Executive Committee

1. PRESIDENT

The President shall:

- a. Preside at all meetings of the Association and the Executive committee.
- b. Conduct the Annual Business Meeting and Executive Committee meetings.
- c. Conduct Association elections and voting for adoption of new policies.

2. VICE - PRESIDENT

The Vice - President shall:

- a. Perform the duties of the President in his/her absence.
- b. Assist the President in his/her responsibilities.
- c. Conduct Association election of the President.

3. SECRETARY / TREASURER

The Secretary / Treasurer shall:

- a. Collect membership dues and other fund of the Association and deposit them to the credit of the Association.
- b. Pay Association bills approved by the Executive Committee.
- c. Record minutes at all meetings.

- d. Make a full financial report at the Annual Business Meeting of the Association.
- e. Keep accurate attendance records.
- f. Mail rule and case books to all officials.
- g. Mail a list of officials to the NHIAA by February 1 of each year.
- h. Be responsible for all Association correspondence.

4. PAST PRESIDENT

The Past President shall:

- a. Assist the Executive Committee.

5. RULES INTERPRETER

The Rules Interpreter shall:

- a. Conduct two (2) rules interpretations per year.
- b. Include proper mechanics session in the rules interpretation when necessary.
- c. Contact National Federation when a rule is not clearly understood.
- d. Administer written tests to apprentice and officials.
- e. Return a copy of the test and results to members no later than September 1. (added 10/95)

6. SUPERVISOR OF OFFICIALS

The Supervisor of Officials shall:

- a. Attend Volleyball Committee meetings and report to the Association all pertinent information.
- b. Be responsible for the supervision of officials.
- c. Tend to all complaints concerning officials.

7. LIAISON

The Liaison to the NHIAA shall:

- a. Attend NHIAA Sports Officiating Committee Meetings to discuss desired changes of the Association.
- b. Report to the Association all pertinent information.

8. APPRENTICE CHAIRMAN

The Apprentice Chairman shall:

- a. Oversee and make decisions concerning the Apprentice Program.
- b. Follow the guidelines set up by the Apprentice Committee.
- c. Have the final decision on apprentices successfully completing the Apprentice Program.

9. ASSIGNOR (entire section added 10/94)

The assignor shall:

- a. Collect all schedules from schools.
- b. Collect all availability sheets from officials.
- c. Send out all information needed for members on assignments.
- d. Mail completed schedules to schools and members.
- e. Follow guidelines set - up by the Executive Committee on assigning responsibilities.

Article VII: Powers of the Executive Committee

1. The Executive Committee shall:

- a. Carry out the purpose of the Association to the best of its ability.
- b. Transact all business.
- c. Appoint committees and remove all agents in the best interest of the Association.
- d. Suspend members who are not in compliance with the by-laws.
- e. Appoint a replacement for any Executive Committee member who becomes unable to serve for any reason.
- f. Attend Executive Committee meetings.
- g. Appoint members to the Executive Committee. (added 10/94)

Article VIII: Meetings

1. The Annual Business Meeting will be held within thirty (30) days following the NHIAA State Volleyball Tournament. (amended 10/93)
2. Two rules interpretation meetings will be held each year. The first meeting to be held in the first Sunday in August. The second meeting will be held at a date and time determined by the NHVOA Rules Interpreter but no later than the third Sunday in August. (amended 10/95)
3. A Special Business Meeting may be called by the Executive Committee with the membership being notified thirty (30) days prior to the meeting. (added 10/93)

Article IX: Income and Funds

All money, funds and income of the Association shall belong to the Association.

Article X: Fiscal Year

The fiscal year of the Association shall be November 1 through October 31.

Article XI: Special Committees

1. Apprentice Committee
 - a. Shall assist the Chairman of the Apprentice Committee with the Apprentice Program.

Article XII: Amendments

The Constitution and By-Laws may be amended by the following procedure:

- a. An amendment may be proposed by any member of the Association.
- b. All amendment proposals must be in writing and presented to the Secretary at least two (2) weeks prior to the Annual Business Meeting to be reviewed by the Executive Committee.
- c. The President shall present the amendment to the general membership for discussion.
- d. A two-thirds (2/3) majority vote is needed to pass the amendment.

rev. 12/96